



2015 Translation Rate Card

2015 TRANSLATION RATES

(A4 size ≤ 500 words)

- Small jobs : Minimum translation fee
- Medium ≤ \$5 000 : Number of words x per-word rate (5% discount)
- Jobs over \$10 000 : Number of words x per-word rate (7% discount)

	Into English (per English word)	From English (per Foreign word)
	Specialized terminology may require a \$0.05/word surcharge	Specialized terminology may require a \$0.05/word surcharge
	Tables require \$0.03/table surcharge	Tables require \$0.03/table surcharge
Group A: West European languages: English, French, Portuguese	\$0.06 or \$30/page	\$0.07 or \$35/page
Group B: African languages: Swahili, Yoruba, Lingala, Kikongo, Zulu, IsiXhosa	\$0.09	\$0.10
Group C: North African languages: Arabic	\$0.12	\$0.14
Standard Turnaround: Group A: 5 000 words per business day plus 2 days for editing/processing (3 days minimum) Groups B, and C: 2 500 words per business day plus 2 days for editing/processing (3 days minimum) Rush Turnaround: 48-hour RUSH: 1 000 words or fewer, add \$0.03 per word; 2 000 – 4 000, add \$0.5 24-hour RUSH: Add 50% of total Same-day RUSH: 500 words or fewer, add 50%. Over 500 words, add 100% of total. Note: Multi-language translations may require additional editing/formatting time in order to ensure consistency and uniformity of style. Documents received after 3:00 p.m. will be scheduled as of the following business day (unless otherwise agreed). Weekend per as 24-hour RUSH rate.		

ADDITIONAL SERVICES (Prices and minimum charges may vary depending on language)

- Abstracting.....\$100 per hour
- Certification of translation with notarization.....\$20 per certification in English; \$30 for foreign; \$30 for pharmaceutical boards
- Consultation.....\$100 per hour (2-hour on-site minimum)
- Editing or Proofreading against an original copy.....50% of translation cost or hourly rate (see Proofreading), est. 1,000 words/hr
- English and French copyediting.....\$50 per hour or \$0.06 and \$0.10 per word
- Keyboarding (typing) foreign-language copy.....50% of translation cost
- PowerPoint or Excel formatting.....\$15 per slide/page – Group A; \$11 per slide/page – Groups B and C
- Proofreading (not requiring comparison to other texts).....\$50/hr – Group A; \$100/hr – Groups B-D; est. 2,000 words/hr; 1,500 website
- Translation from audio or video recording.....150% of standard translation charge